

**Rochester Joint Schools Construction Board**  
**Minutes**  
**June 5, 2018**  
**4:30 PM**

**Present**

Chairman Allen Williams, Charles Benincasa, Bob Brown, I. Geena Cruz (arrived at 4:38 pm), Norman Jones, Thomas Richards and ICO Brian Sanvidge. Vice Chair Michael Schmidt was away. Also present: General Counsel Edward Hourihan, Savin Deputy Program Director Roland Coleman and City of Rochester Deputy Finance Director Rosiland Brooks-Harris.

**Chairman Williams convened the meeting at 4:32 pm.**

**Approval of Minutes**

Monthly Meeting held on May 7, 2018

Motion by Board Member Jones

Second by Board Member Richards

Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived

**Consent Agenda Items**

**Resolution 2017-18: 184**

**Change Orders #41 & #42 to Manning Squires Hennig Co. (Monroe 2a)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School ("Monroe 2a") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. ("Manning Squires") for the James Monroe High School project in Phase 2a (Resolution 2016-17: 103); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2016-17: 103) dated December 19, 2016 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #41 includes the following items:

- |     |  |            |
|-----|--|------------|
| 1.  | Room 146 North Wall                      | \$2,959.75 |
| 2.  | Room 102                                 | \$4,132.22 |
| 3.  | Connect Existing Piping at Room 313      | \$1,851.32 |
| 4.  | Door 1-317                               | \$953.19   |
| 5.  | Data Room 328a – Interior Wall Thickness | \$686.51   |
| 6.  | Data Room 304 – Frame                    | \$715.43   |
| 7.  | Room 310 Cabinet                         | \$2,198.98 |
| 8.  | Room 134 Column Enclosures               | \$3,265.13 |
| 9.  | Security Screen Accessibility            | \$2,398.06 |
| 10. | Demo at Door 030-1                       | \$2,413.65 |

The total amount of Change Order #41 is \$21,574.24; and

WHEREAS, Change Order #42 includes the following item:

- |    |   |             |
|----|---|-------------|
| 1. | Repair Crack at Exterior, Elevator Shaft #3 | \$24,459.99 |
|----|---|-------------|

The total amount of Change Order #42 is \$24,459.99; and

WHEREAS, the Construction Manager and the Program Manager believe that change orders #41 and #42 work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add the scope of work described in change orders #41 & #41 for an increase in the Contract Sum of \$46,034.23; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 31, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to MSH's Contract between the Board and Contractor dated December 19, 2016 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 185**

**Change Order #5 to Manning Squires Hennig Co. (Monroe 2b)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School ("Monroe 2b") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Manning Squires Hennig Co. Inc. ("MSH") for the Monroe 2b project (Resolution 2017-18: 52); and

WHEREAS, the RJSCB entered into a contract with MSH (Resolution 2017-18: 52) dated September 11, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general construction contractor's scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #5 includes the following items:

- |                         |            |
|-------------------------|------------|
| 1. Gas Meter Pad        | \$2,438.85 |
| 2. Form and Pour Sump   | \$8,211.00 |
| 3. Basement ADA Showers | \$4,543.18 |

The total amount of Change Order #5 is \$15,193.03; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add the scope items described in change order #5 for an increase in the Contract Sum of \$15,193.03; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 31, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to MSH's Contract between the Board and Contractor dated September 11, 2017 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 186**

**Change Order #7 to John W. Danforth Contract (School 7)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Virgil I. Grissom School No. 7 ("School 7") is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the mechanical contractor contract to John W. Danforth Company ("Danforth") for the School 7 project in Phase 2a (Resolution 2016-17: 205); and

WHEREAS, the RJSCB entered into a contract with Danforth (Resolution 2016-17: 205) dated May 16, 2017 (the "Danforth Contract"), to perform the scope of services defined in the contract documents as the mechanical contractor's scope of work; and

WHEREAS, following the execution of the Danforth Contract, Danforth along with LeChase Construction (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #7 to the Danforth Contract includes the following items:

- |  |             |
|--|-------------|
| 1. Third Floor Ductwork, Piping Revisions  | \$18,184.00 |
| 2. Third Floor Additional CAD Time         | \$22,105.00 |
| 3. Second Floor Ductwork, Piping Revisions | \$46,253.00 |
| 4. Second Floor Additional CAD Time        | \$8,458.00  |
| 5. First Floor Ductwork, Piping Revisions  | \$0         |
| 6. Second Floor Additional CAD Time        | \$0         |

The total amount of Change Order #18 to the DCI Contract is \$95,000.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the work described change order #7 to the Danforth Contract is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that the Danforth Contract should be amended to add the scope items for an increase in the Danforth Contract in the amount of \$95,000.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendations at its May 31, 2018 meeting and after due deliberation, it approved the request to amend the Danforth Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Danforth's Contract between the Board and Contractor dated May 15, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Danforth Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 187**

**Change Order #18 to DiPasquale Construction (School 7)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by

the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Virgil I. Grissom School No. 7 (“School 7”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to DiPasquale Construction, Inc. (“DCI”) for the School 7 project in Phase 2a (Resolution 2016-17: 212); and

WHEREAS, the RJSCB entered into a contract with DCI (Resolution 2016-17: 212) dated May 25, 2017 (the “DCI Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the DCI Contract, DCI along with LeChase Construction (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #18 to the DCI Contract includes the following items:

- |   |             |
|---|-------------|
| 1. Metal Studs, Rotunda Window Framing        | \$12,429.00 |
| 2. Canopy Roof Revisions                      | \$7,282.00  |
| 3. Additional Brick & Anchors, Gym Exterior   | \$7,576.00  |
| 4. Grout Steel Plates, AHU 1&2                | \$349.00    |
| 5. Filed Cut Fabric Panel, Electrical Outlets | \$441.00    |
| 6. Metal Stud & Drywall Beam Enclosures       | \$3,708.00  |
| 7. Chain Link Enclosures, Sprinkler Risers    | \$3,984.00  |

The total amount of Change Order #18 to the DCI Contract is \$35,769.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the work described change order #18 to the DCI Contract is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that the DCI Contract should be amended to add the scope items for an increase in DCI Contract in the amount of \$35,769.00; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendations at its May 31, 2018 meeting and after due deliberation, it approved the request to amend the DCI Contract as set forth herein.

**THEREFORE, BE IT RESOLVED:**

1. The proposed Change Order to DCI’s Contract between the Board and Contractor dated April 17, 2018 as set forth above are hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the DCI Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 188**

**Additional FF&E Purchase Orders – School 7**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven-voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer, prepared request for bids packages for Furniture, Fixtures, and Equipment (“FF&E”) for the projects in Phase 1; and

WHEREAS, the RJSCB’s Executive Director received bids on October 1, 2015, per the deadline stipulated in the request for bids, and those bids were subsequently publicly opened and read aloud at the location stated in the request for bids; and

WHEREAS, the RJSCB at its regular meeting approved the selection of Facilities Equipment & Services Inc. (“FES”), FM Office Products (“FM Office) and Hertz Furniture (“Hertz”) as three of the FF&E suppliers for the Phase 1 School 12 project (Resolution 2015-16: 68); and

WHEREAS, the RJSCB issued a purchase order purchase order to FES in the amount of \$129,700.00, a purchase order to FM Office in the amount of \$279,567.27 and a purchase order to Hertz in the total amount of \$156,680.48 all for FF&E for the Phase 1c School 12 project; and

WHEREAS, the Virgil I. Grissom School No. 7 (“School 7”) is one of the projects included in Phase 1 of the RSMP; and

WHEREAS, the Move Manager and the Program Manager recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that an additional purchase order in the amount of \$37,257.31 be issued to FM Office for the procurement and installation of additional FF&E at School 7; and

WHEREAS, the Committee, at its May 31, 2018 meeting, considered and discussed the Program Manager’s recommendation to issue an additional purchase order to FM Office in the amount of \$37,257.31, and after due deliberation, it approved the request by the Program Manager to issue the additional purchase order in the recommended amount;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to issue the additional purchase order to FM Office in the amount specified, related to the furniture, fixtures, and equipment purchases for School 7 in Phase 1 of the RSMP; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 189**

**Additional Move Purchase Order (Monroe 2b)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”), which involves the relocations of several schools into temporary “swing” space in order for the schools to continue to operate and to be fully functional during construction; and

WHEREAS, the authorizing legislation for Phase 2 of the RSMP was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager and Move Management Consultant (Vargas Associates), has determined a need for a moving services firm to provide the labor and equipment to perform the physical moves in the summer of 2018 for all furniture and contents of Schools 1,2, 4, 7, 10, 16, East High School, Monroe High School, Edison Technology High School, School Without Walls and the RSMP Warehouse that are included in and part of the RSMP; and

WHEREAS, the RJSCB approved the selection of FM Office Express (“FM Office”) as the moving company associated with the Monroe School Summer 2018 move (Resolution 2017-18: 152) and entered into an agreement with FM Office on March 6, 2018; and

WHEREAS, the Program Manager and the Move Management Consultant determined that Monroe School has a large amount of chemicals that need to be relocated and specific moving expertise is required to move the chemicals safely and that FM Office does not have the expertise to move the chemicals; and

WHEREAS, the RJSCB’s Program Manager and the Move Management Consultant have reviewed the proposal submitted by Pacific Scientific Transport (“Pacific”) and made assessments on the sufficiency of staffing for the move, the expertise and prior experience of the contractor and concluded that Pacific is qualified to perform the services requested and the that said costs are fair and reasonable for the work being performed; and

WHEREAS, at its May 31, 2018 meeting, the RJSCB’s M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Move Management Consultant and following due deliberation, approved the firm as follows:

<b>School</b>	<b>Name of Firm</b>	<b>Not to Exceed Amount</b>
James Monroe High School	Pacific Scientific Transport 22841 Lockness Avenue Torrance, CA 90501	\$9,075.00

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant to accept the proposal for additional moving services as set forth above; and
2. The Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a purchase order for move services for the Monroe School project in the amount of \$9,075.00 to Pacific Scientific Transport in a form that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB’s general counsel.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 190  
Purchase Order HVAC/Building Controls (Edison)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended School Modernization Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s procurement policy allows for the issuance of purchase orders from centralized contracts let by the New York State Office of General Services (“OGS”); and

WHEREAS, the RJSCB is an authorized purchaser from OGS centralized contracts and was issued a customer identification number (Customer ID #8174) by OGS in 2012; and

WHEREAS, in 2001, the Board of Education for the District passed Resolution number 2001-2002: 176, which standardized the use of Andover Controls products for energy management, video and access systems in District facilities; and

WHEREAS, the RJSCB’s Program Manager recommends the purchase of building controls equipment off of an OGS contract (“State Contract”) in conjunction with the Edison Technical School (“Edison”); and

WHEREAS, the OGS State Contract PT 64059 includes materials meeting the specifications for the Edison project in accordance with the District’s standardization policy and also accords with the RJSCB’s procurement policy; and

WHEREAS, the RJSCB has been advised that the firm Schneider Electric acquired Andover Controls in 2014; and

WHEREAS, the RJSCB has been advised that the firm Day Automation Systems, Inc. (“Day Automation”) is the sole distributor of Schneider/Anderson controls in the Rochester, NY area; and

WHEREAS, the Program Manager recommends that a purchase order be issued to Day Automation as the authorized distributor of Schneider/Andover products pursuant to State Contract PT 64059 for the following projects and amounts:

<b>Project</b>	<b>Vendor</b>	<b>State Contract</b>	<b>Not-To-Exceed Amount</b>
Edison Phase 2 HVAC/Building Controls	Day Automation Systems Inc.	PT64059	\$128,210.24

WHEREAS, at the M/WBE and Services Procurement Committee (“Committee”) meeting held on May 31, 2018, following the review and consideration of the recommendations provided by the Program Manager and after due deliberation, the Committee approved the recommendation to issue purchase order to Day Automation, a distributor listed on the competitively bid State Contract PT 64059, and identified as being the provider of the District mandated building controls.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager to utilize State Contract PT 64059 to procure the building controls equipment as indicated above and associated with the Edison project; and
2. The RJSCB hereby awards the purchase orders to Day Automation for building controls, and the Chair, with the advice of the Program Manager and the RJSCB’s general counsel, will issue a purchase order to procure the commodities through the State Contract from this firm in the amount set forth above.



**Second by Board Member Brown**  
**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 191**  
**Authorization to Release DWT Mini-Bids (Phase 2a)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager has been working with the Technology Consultant, Millennium Strategies (“Millennium”), to prepare a request for bid package for the DWT-2 project associated with the Phase 2a/2b schools scheduled to complete construction in July 2018 to be known as the “DWT-2 Mini-Bid Package #4”; and

WHEREAS, the commodities procured as a part of the Phase 2 DWT Mini-Bid Package #4 will be bid off of a New York State Office of General Services contract (“State Contract”); and

WHEREAS, the DWT-2 Mini-Bid Package #4 is proposed to be released for bid beginning June 6, 2018; and

WHEREAS, the categories of items included in the DWT-2 Mini-Bid Package #4 are Phone Systems and PC Mounting Brackets for the Phase 2a/2b schools scheduled to complete construction in July 2018; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, on May 18, 2018, Millennium requested authorization from the RJSCB to release the DWT-2 Mini-Bid Package #4; and

WHEREAS, the RJSCB’s M/WBE and Services Procurement Committee considered and discussed Millennium’s request at its May 31, 2018 meeting, and after due deliberation, it approved the request to release the DWT-2 Mini-Bid Package #4.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a DWT-2 Mini-Bid Package #4 in order to maintain the overall project schedule; and
2. Also, prior to issuance, the Program Manager and Millennium will work with the RJSCB’s general counsel to further develop and finalize the DWT-2 Mini-Bid Package #4, including the General Conditions of the Contract and the Purchase Order forms; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

**Second by Board Member Brown**  
**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 192**  
**RJSCB Annual Report FY 2017-18**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB, under Section 21 of the Act, is required to submit an annual report to the Governor of the State of New York, the State Comptroller, the Commissioner of the State Education Department, the President of the Senate, the Speaker of the Assembly, the City of Rochester, the City council and the City school district noting the progress and status of the projects undertaken by the RJSCB.

THEREFORE, BE IT RESOLVED:

1. The FY2017-18 Annual Report of the RJSCB is hereby accepted pending final edits and corrections to be made by the Chair, with a final version to be circulated to the full Board prior to distribution on or before June 29, 2018.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 193**

**RJSCB Meeting Schedule FY 2018-19**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB has identified dates for the 2018-19 Fiscal Year Meeting Schedule (listed below) at its monthly meeting held on June 5, 2018 as follows:

<b>MWBE and Services Procurement Meeting Finance Committee Meeting Meetings take place at 70 Carlson Road 7:30am, 9:00am</b>	<b>Monthly Board Meeting Meetings take place at 70 Carlson Road 4:30pm</b>
<b>July 5, 2018</b>	<b>July 9, 2018 ( &amp; Organizational Meeting)</b>
<b>August 2, 2018</b>	<b>August 6, 2018</b>
<b>September 6, 2018</b>	<b>September 10, 2018</b>
<b>October 4, 2018</b>	<b>October 8, 2018</b>
<b>November 1, 2018</b>	<b>November 5, 2018</b>
<b>December 6, 2018</b>	<b>December 10, 2018</b>
<b>January 3, 2019</b>	<b>January 7, 2019</b>

<b>February 7, 2019</b>	<b>February 11, 2019</b>
<b>March 7, 2019</b>	<b>March 11, 2019</b>
<b>April 4, 2019</b>	<b>April 8, 2019</b>
<b>May 2, 2019</b>	<b>May 6, 2019</b>
<b>June 6, 2019</b>	<b>June 10, 2019</b>

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby approves the meeting schedule set forth above and as shown in the summary attached to this Resolution for the Fiscal Year 2018-19.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 194**

**Pay Requisition Summary Acceptance (May 2018)**

**By Board Member Benincasa**

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven-voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the "Early Start Projects"), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note ("BAN") against the City's debt limit; and

WHEREAS, the District's counsel prepared a Board of Education ("BOE") resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$204,848.92, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on May 25, 2018; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$12,396,834.24, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on May 25, 2018; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about May 10, 2018; and

WHEREAS, the RJSCB's Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on May 31, 2018.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of May 2018 in the amount stated above and the Phase 2 monthly Pay Requisition Summary for the month of May 2018 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Board Member Brown**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

## Action Items

### **Resolution 2017-18: 195 Amendment #1 to The Pike Company (CM – East)**

#### **By Board Member Richards**

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP” or the “Program”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended School Modernization Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB selected The Pike Company (“Construction Manager”) to provide construction management services for the East School project in August 2016 as part of Phase 2a of the of the RSMP (Resolution 2016-17: 29), and the parties thereafter entered into the Agreement between the RJSCB and the Construction Manager dated August 9, 2016 (the “Agreement”); and

WHEREAS, subsequent to the execution of the Agreement, the Program Manager directed the Construction Manager to provide additional services, changed the length of the Agreement and the Program Manager has received and reviewed a proposal for this additional work provided by the Construction Manager as well as the corresponding wage rate escalation the details of which are set forth below; and

<b>Change</b>	<b>Description</b>	<b>Cost/Credit</b>
Early Roof Package	This work included early additional CM estimates and services during the Construction Phase. The Agreement included phased construction but not multiple phased bids. The project was completed in 2017.	\$87,805.00
Wage Rate Escalation	The Construction Schedule shifted an additional year. The Agreement included Construction to be completed by June 2020, revised re-launch of project completion date is scheduled for June 2021.	\$18,174.00
Additional CM Staff	The occupied Campus will generate the need for additional onsite staff (3 total) for an additional 18 months which is the full duration of Construction (34 months).	\$264,200.00
Revised Schedule	The Agreement included 35 months of Construction, but the revised schedule is 34 months of Construction (1 month less).	(\$52,229.00) credit
Amendment #1	Total not-to-exceed	\$317,950.00

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the "Committee") that the Construction Manager's Agreement should be amended to add the not-to-exceed amount of \$317,950.00 for the additional scope of work in support of the East School project; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 31, 2018 meeting to increase the Construction Manager's Agreement by the not-to-exceed amount of \$317,950.00, and after due deliberation, it approved the request to amend the Agreement;

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement between the RJSCB and the Construction Manager dated August 9, 2016, as set forth above is hereby approved, increasing the total amount of the Agreement by the not-to-exceed amount of \$317,950.00; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

**Second by Board Member Jones**

**Approved 5-0 with Vice Chair Schmidt away and Member Cruz not yet arrived**

**Resolution 2017-18: 196**

**Recognizing Services of Charles Benincasa**

**By Board Member Brown**

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven-voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, Mr. Benincasa was appointed as a member of the RJSCB in February 2014 and re-appointed in January 2015 following the Governor's approval of the Phase 2 Legislation; and

WHEREAS, Mr. Benincasa has provided leadership, commitment and expertise to the RJSCB during his tenure on the Board; and

WHEREAS, Mr. Benincasa has shown an unparalleled level of dedication to the students of the Rochester City School District through his service as a member of the RJSCB;

THEREFORE, BE IT RESOLVED,

1. The Rochester Joint Schools Construction Board hereby recognizes Mr. Charles Benincasa's service to the Board and gratefully acknowledges his contributions as a Board Member beginning in February 2014 through June 2018.

**Second by Board Member Richards**

**Approved 6-0 with Vice Chair Schmidt away**

### **Communications**

**The Compliance Report from Baker Tilly is included in the Members packets and was reviewed by ICO Brian Sanvidge.**

### **Phase 1:**

-100% submissions for the April 2018 reporting period.

- 97.91% of all data requested has been received and approved (April 2011 through April 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.88% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 3 workers for the April 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through April 2018) is 27.06%.

## **Phase 2:**

- 91.53% submissions for the April 2018 reporting period.
- 93.24% of all data requested has been received and approved (January 2016 through April 2018).
- Overall Workforce (EEO) Participation: Minority @ 28.46% (goal is 22%) and Women @ 7.04% (goal is 8%).
- Overall Business Participation: Minority @ 28.97% (goal is 17%), Women @ 11.77% (goal is 10%), Small @ 3.67% (goal is 3%) and Disadvantaged @ 2.35% (goal is 3%).
- Rochester Residents: 118 of the 517 workers for the April 2018 reporting period (or 22.82%).

**The Phase 2 Monthly Report is included in the Members packets and was reviewed by Deputy Program Director Roland Coleman.**

## **Monroe 1c/2a/2b:**

- **Phase 1c**
  - Phase 1c closeout paperwork being prepared by Gilbane for submission to SED.
- **Phase 2a**
  - Finishes continue in the basement and first floor
  - Commissioning work is scheduled to complete in June 2018
  - The first of two final cleanings and floor waxing of the basement and first floor will conclude June 1st. These activities were completed on the upper floors last month.
  - FF&E loading is ongoing and will conclude June 8<sup>th</sup> with early content moves to follow.
  - Certificate of Occupancy Life Safety checklist tracking is ongoing. Several Change Orders that are required to obtain the C of O are in progress and will not complete until mid-June. The changes include new ADA compliant egress doors, emergency generator repair, and new water service activation.
  - Emergency generator start up is scheduled for the week of 28MAY18.
  - The A/E punch-list process is ongoing and will complete in mid-June 2018.
  - Fiber Optic service and new Fire Alarm system was activated 18MAY18.
  - Builders Risk claim final invoices for the water loss received and submitted to Travelers Insurance for payment.
  - Concerns have been expressed by RCSD IT department that the data rack wire management is not compliant with industry standards. The A/E has included re-work on the EC punch list.
  - East Coast Electric bonding company meetings are held on a weekly basis to ensure project completion of June 1 holds true.
  - HAZMAT soil testing is complete per Meigs/Pearl/Monroe Neighborhood Group request. The test results are negative for PCBs and asbestos.
  - Final C of O to be issued with Phase 2b in July/August 2018.
  - Custodian staffing building 3 days a week.
- **Phase 2b**
  - Current critical activities underway include: site utilities and foundations, gym exterior walls, locker room and kitchen area Ceramic Tile, envelope and interior masonry, painting. Manpower is not sufficient for the masonry and ceramic tile installation trades. The GC is supplementing the masonry subcontractor with its own forces and we expect Ceramic Tile installer increased from 4 to 8 workers this week.
  - Building envelope completion is currently 1JUN18

- The schedule has virtually no float but also makes limited use of a six-day work week. Any future schedule slip will require recovery through extended shifts and six/seven-day workweeks for activities that do not currently call for it.
- Domestic waterline replacement work will resume on 5/31 and will complete 3 days later. Twelve residences on Pearl Street will have a 12-hr interruption of water service during the night of 31MAY18. Notification of such to affected homes is underway.
- Recovery schedule is generally holding and on track for 13AUG18 substantial completion
- Critical installations such as Bleacher/ Press box/ Synthetic Turf, Kitchen, Gym Floor/ Equipment, Specialties, and Finishes etc. each have confirmed start dates from affected sub-contracts. Pike/ GBC will re- verify as mobilization dates approach via direct contact with MSH subs.
- Weekly Principal meetings are ongoing with the GC to resolve scope and schedule issues.
- Bedrock was encountered at new field scoreboard foundation excavation. A Change Order will be issued to execute a design revision to resolve the issue.
- Due to the discovery of an existing structural column in conflict with a scheduled new exterior egress door at the 7th/8<sup>th</sup>-Grade Gymnasium, a large magnitude Change Order will be forthcoming to change its location and the location of the exterior stairs that serve it.

**School 7:**

- Work continues on all levels and the Project is currently on schedule with an average of 70 workers on site each day.
- Continued installation of all remaining window and Curtain wall framing and glazing. Work will continue for another month
- Addition roof is watertight. Installation of permanent roofing continues.
- Kitchen Servery and adjacent Food Service rooms wall tile is 100% complete and ceiling grid is in progress. Mockup of resinous flooring reviewed by Gemma Humphries and acceptable grit level established.
- Decorative CMU and brick wrapping up.
- Delivery of Interactive Flat Panels and mounting brackets received, awaiting Fabric wrapped panels to begin installation of these IFPs.
- Mechanical systems being filled with water and tested. Electrical and Plumbing work in Boiler Room nearing completion.
- Continued Fire Alarm, low voltage cabling, and ceiling devices.
- Gym – Continue Fire sprinkler and painting
- Site development work continues – sidewalks, playground, and retaining walls.
- Met with Principal and Vargas on 3MAY18 to review work progress. Principal requested many revisions to room assignments, some involving reconstruction of finished spaces. These requests will be reviewed and evaluated in light of constructability, schedule and budget
- Incorrect brackets for teaching wall delivered from Millennium which is delaying installation of teaching wall equipment! Fabric wrapped panels being installed, 3rd floor done and 50% of second floor. Ceiling features in progress at Cafeteria
- Moisture content in 1st floor rotunda is too high to install VCT. Moisture barrier is needed.
- Directive received to provide Feminine hygiene product dispensers in Girls' toilet rooms by change order

**East:**

- Architect (Cannon Design) hosted a follow up user groups meeting on 21MAY18 for final sign off with the EPO, Cannon, Vargas Associates and RSMP. EAST Schools Athletic Dept and Supt requested design changes that may delay the final submission to SED. Face to Face CD Documents review with SED in Albany being scheduled.
- Cannon to provide electronic final 100% CD documents on 25MAY18
- 100% CD Documents will be issued to Gilbane for IDC review on 25MAY18
- 100% CD Documents will be issued to Pike for 100% CD Estimate and Constructability Review on 25MAY18
- Bi-weekly meetings continued with the East EPO, RJSCB Chair, and RSMP staff to review the Design Development progress and prioritize the alternates.



- Construction to start in Summer 2018 and scheduled to run until 2021. East EPO Leadership insists on remaining in the building during construction (not willing to move to swing space off-site). Depending on logistics and how actual internal swing space moves occur, construction work at East School may continue into 2022.
- Current design schedule milestones are the following:
  - Design Development - April 2018
  - Construction Documents - May 2018
  - Bidding – June/July 2018
  - SED Approval and Bid Awards – August/September 2018
  - Construction starts - September/October 2018

**– School 16:**

- Project generally on schedule and on budget.
- 10-hour days, Saturdays and second shift work ongoing as needed to maintain schedule. East Coast Electric is still behind and has been instructed to add workers and work additional hours. They have added 6 workers and need at least 2 more. The CM is holding weekly meetings with ECE to review schedule and manpower. ECE's Bonding Co. has been put on notice and their rep is working with the ECE owner to improve ECE performance. Savin has contacted Dave Young from IBEW Local 86 and he is continuing to search for electricians here and in Buffalo to work with ECE on the project. ECE's bonding co. attended the meeting on 15MAY18 and we discussed supplementing ECE's labor force with workers from another company.
- Gym Addition - Roof is watertight. Temporary enclosure is complete. Curtainwall framing 95% complete. MEP rough in complete except for electrical. Ceiling/deck painting 95% complete.
- Classroom Addition – Mechanical rough in is completed. Drywall is complete. Ceiling grid is complete.
- 3rd Floor - VCT in classrooms is complete. Corridor sheet vinyl started 17MAY18. Ceramic tile in corridors and bathrooms is complete. Window installation is complete. Casework installation is complete. Corridor sheet vinyl is 75% complete. Painting is 95% complete. Lights are installed in the grid in the classrooms. Electrical rough in, data, power, security and fire alarm work is behind schedule.
- 2nd Floor - Corridor mechanical rough incomplete except for electrical. Ceiling grid has been installed in classrooms. MEP above ceiling punch list work for classrooms is ongoing. VCT installation in classrooms is complete. Ceramic tile in corridors and bathrooms is complete. Window installation is 95% complete. Painting primer and 1st coat 95% complete. Electrical rough in, data, power, security and fire alarm work is behind schedule.
- 1st Floor - Mechanical rough in ongoing in areas A, B and C. Metal std and drywall is complete. Above ceiling punch list work on going. Ceiling grid is 75% complete. Ceramic tile in corridors and bathrooms is 85% complete. VCT is 50% complete. Window installation is 95% complete. Painting primer and 1st coat is 75% complete. Electrical rough in, data, power, security and fire alarm work is behind schedule.
- Equipment has been placed in the Boiler room and rough in is ongoing.
- Fan room ductwork is complete and equipment has been placed. Connections are ongoing.
- Smart Bond Supplemental SSIP Application – Additional information requested by SED this week. Another Summary Update was prepared in conjunction with RJSCB Vice-Chair Mike Schmidt and delivered to NYSED. The Supplemental SSIP Plan bond has moved from "Program Review" to "Expenditure Review". The next step is "Review Board" then "Approved". State Board review meeting scheduled for 4JUN18, but still not sure whether or not RCSD was placed on the agenda for this meeting.

**– Children's School of Rochester at Building 1:**

- Work generally on schedule and on budget

**– School Without Walls:**

- Main Office, Classrooms and Gym occupancy July 2018.

**– Dr. Freddie Thomas Learning Center:**

Phase 2b.1 - Main Office:

- Project Completed. Both School Principals agree on the following:
  - School 16 will move up to the 3rd floor office by end of day Friday 29JUN18
  - School 4 main office will be moved to the 1st floor on Monday 2JUL18

- Received contractor quote for installation of durable surface over current countertop. Working with Architect (Watts Architecture) on review/approval.
- Gathering Contractor closeout paperwork for this phase of the work.

Phase 2b.2 - Mechanical Equipment Replacement:

- Overall project is on budget and on schedule
- Bi-weekly Project Progress meeting held on 22MAY18.
- Pool Dehumidification Unit scheduled for installation on 30MAY18
- Roof opened up and temporarily sealed for installation of Dehumidification Unit
- Air-Cooled Condenser and Chiller installed. Refrigeration Piping finalized on 25MAY18. VFD installed for Chiller pumps.
- Pool Filtration Unit installed, scheduled for testing and start up week of 28MAY18
- Emergency vehicle access (unpaved) Road (behind school) will need repair.

**– Edison:**

Part “A” Project

- The Construction Manager (BCC) is preparing closeout documents for the roof and site contracts.

Part “B” project

- RSMP Team met with the Edison Tech Robotics group regarding the Group’s need to review relocation of this program. This area is scheduled for new foundation wall, structural steel upgrades.
- MEP Primes mobilized. GC working on shop drawings and critical submittals.
- Move coordination meetings continue on a bi-weekly schedule. Move Manager (Vargas Associates) is currently coordinating with the School Principal, CM and PM potential opportunities of relocating technology area machinery prior to end of School. Second week of June Edison is testing in Area C, so technology areas will no longer be holding classes.
- Received bid for TV Studio equipment supply and install
- Muralist “Coloring On Canvas” proceeded with murals throughout the school.
- Asbestos abatement RFP has been issued to GC for pricing.

**– School 2:**

- Bids awarded by the RJSCB last Monday 7MAY18. Kick-off meeting held with All Prime Contractors.
- The Architect’s Surveyor is completing exploratory work for the proposed re-routing of the sewer line as part of the permitting process. Other MCPWA permit paperwork is at RCSD Facilities for signature.
- Continuing Move Management informational meetings with the school staff regarding packing and move-out processes and procedures.
- Directive received from RCSD Facilities Department to provide Feminine hygiene product dispensers in Girls’ toilet rooms by change order

**– School 4:**

- Final Design at SED waiting approval. SED requires new signatures for the revised ISR form.
- Bids received. Project cannot be awarded to Contractors until the supplemental SSIP Smart Bond application has been approved by New York State.
- Clarification to the total number of students that will attend School 4 is required due to adjusting test fit to include 7 additional special education classrooms. This change will require adjustments to the calculation BAU/MCA.
- Coordinating the BAC meeting with Principal Karon Jackson and the RSMP’s BOP team.
- In process of starting biweekly meetings to review and coordinate the relocation of School 4 to DFTLC, utilizing the area that School 16 is currently occupying.

**– School 6:**

- Bids awarded by the RJSCB on 7MAY18. Kick-Off meeting held with Prime Contractors.
- The approved design is for a three-strand school, which the budget seems to support. The current school population (Abraham Lincoln School 22) appears to be a four-strand school. The district will need to align enrollment with the three-strand building at school 6.

– **School 10:**

- Re-design documents reviewed with RCSD Facilities on 7MAY18 and 10MAY18. RCSD Facilities still insisting on the following:
  - Re-evaluation of the budget implications of providing a sprinkler system.
  - Window units with integral blinds per the District’s standards
  - CMU partitions in lieu of metal stud framing with gypsum board.
  - Elevators capable of fitting a garbage tote. Design team to consider the circulation in and out of the elevator.
- RCSD Facilities has requested we review a 2-story courtyard option in the new addition and add back storage space in the basement. The Architect and CM are working on the design, cost and schedule implications of these added items.
- We have informed RCSD leadership that the CM has determined the 2-story courtyard option with additional basement storage has additional costs that would put the project significantly over budget.
- The recommendation was sent to RCSD Leadership that we continue to move forward with the option previously presented to the Board and RCSD Leadership.
- Waiting for approval of Supplemental SSIP Plan. NYSED is assuming a purchase order procurement process for the SSBA, requesting a room-by-room menu of individual “add-ons” instead of allowing the RSMP to take advantage of the economy of scale to obtain the best price in the competitive Bidding Process that delivers a complete Project, as intended in the Supplemental SSIP application.
- It was determined the receipt of bids will be towards the middle/end of September 2018 in anticipation of awarding the project at October 2018 Board meeting.
- The District will not entertain a mid-year move offered to RCSD as a concession for project delays due to the redesign effort and late SED approval.
- While a reduced construction period would reduce the impact to the community and surrounding neighborhood, and would also reduce additional fees accrued by the architect and construction manager, a 2018-2019 winter construction is contingent on the weather. Additional months could help the contractor mitigate additional cost associated with the challenges of working in severe weather.
- The revised School 10 schedule is the following:
  - Redesign - July 2018
  - SED Submission & Addenda - August 2018
  - Bid - September 2018
  - Bid Award- October 2018
  - Start construction - October 2018
  - Complete construction - December 2019
  - Occupancy – Summer 2020

– **School 30/54:**

- Architect (LaBella) continues with Schematic Design. Current Base Site Design is without property acquisition that is being explored by the City and the School District.
- LaBella finalized Master Campus Site Plan issued for review on 24MAY18 with associated cost estimate.
- BAC/User Groups meeting held on 24MAY18

– **DWT:**

- Some brackets for installing amplifiers in back of monitors for the 2a/b projects are incorrect. New brackets are on order.
- Cables for speakers not shipped with recent Classroom Amp deliveries to Schools 7, 16 & CSR. Directed vendor to provide these cables at no additional cost to the Program. Vendor is shipping these cables.
- Millennium Strategies successfully overlaid FF&E overlaid with data drops for Monroe High School
- Continued DWT-2B design coordination with all Phase 2c/d design teams.
- Continuing the “Modern Classroom” furniture discussion with the School District’s IM&T and Facilities Department.

– **BOP:**

- Instructional Series Session 4 continues. Approximately 29 EBE firms attending the current cycle.

– **IDC:**

- Phase 2a Report Status: Received - Monroe, School 7, and School 16; In Progress - East (Interim Report received 5JUN18, Final Report to follow);
- Phase 2b Report Status: Received - Monroe, SWW, CSR 1/15, DFTLC, and Edison;
- Phase 2c Report Status: Received School 10, School 2 and School 6 and School 4;
- Phase 2d Report Status: In Progress - School 30/54 (in design).

**The M/WBE and Services Procurement Committee Report for May 31, 2018 is included in the Members Packets.**

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Change Orders and is articulated below for this month:

<b>Project</b>	<b>Contractor</b>	<b>Number</b>	<b>Amount</b>
DFTLC p2	MC Nairy Mechanical	2	\$8,164.00
	EC Concord Electric	1	\$2,496.00
	PC Ferrauilo	1	\$2,633.00
Monroe 2a	GC Manning Squires	43	\$14,654.00
	GC Manning Squires	44	\$14,479.85
	EC Eastcoast Electric	14	\$32,861.43
Monroe 2b	GC Manning Squires	4	\$33,645.47
	PC Lloyd Mechanical	6	\$6,568.51
School 16	GC Manning Squires	5	\$26,145.00
	MC Ferrauilo	1	\$5,070.00
	MC Ferrauilo	2	\$26,030.00
	EC Eastcoast Electric	1	\$10,031.00

**The Finance Committee Report for May 31, 2018 is included in the Members packets.**

**Adjournment**

**Approved at 5:39 pm.**

Motion by Board Member Jones

Second by Board Member Richards

Approved 6-0 with Vice Chair Schmidt away